

### Before you Register:

1. Verify your advisor has completed the club registration form
2. If you're a returner, make sure you have your 5-digit TX YG ID Number
3. Check to make sure you have different emails for yourself and your parents, and that all emails are checked regularly
4. Talk to your District Director about financial assistance if needed before completing registration

# Registration Step-by-Step

If you need further assistance while  
registering, please contact  
[txyg@austinyymca.org](mailto:txyg@austinyymca.org), or your District Director

## Program Registration



Step 1: Enter your school name, first and last name, email, and ID Number if you are a returner

If you're a returner and no information is found, contact your advisor or [txyg@austinyymca.org](mailto:txyg@austinyymca.org) to make sure you have the correct ID Number.

Step 2: Fill out or updated your info for this year! Once completed you can pay for program.

Step 3: At payment you can use discount codes if applicable. The fee for registration is \$50.

If you are not directed to payment, contact [txyg@austinyymca.org](mailto:txyg@austinyymca.org)

Step 4: Parents will receive an email to fill out a parent authorization for participation. Without the form, student registration is NOT complete.

If you do not receive an email, check both parent inbox's and spam folders.

Step 5: Check the email from the previous form to seal your signature. Once you click to seal your signature you will be redirected to a page that says signature is incomplete. Disregard message.

Check your spam folder for the link to seal your signature. Email [txyg@austinyymca.org](mailto:txyg@austinyymca.org) if you need further assistance.

Program Registration Complete. Check email for confirmation of registration

## District Registration



Enter your school name, first and last name, email, and ID Number

Fill out your updated section information and upload your bills, proposals, or briefs for conference.

At payment you can use discount codes if applicable. The fee for District will vary based on your region.

Check your email to make sure you received your conference registration confirmation. This will include a summary of your information.

District Registration Complete. Check email for confirmation of registration

If no information found, make sure you've completed steps 2 - 5 of program registration. Also Verify both your ID and email match the ones used for program registration

If you are not directed to payment, contact [Txyg@austinyymca.org](mailto:Txyg@austinyymca.org)

Check your spam folder for emails. To confirm you completed registration talk to your advisor or email [txyg@austinyymca.org](mailto:txyg@austinyymca.org)



**District Director Contact Info**  
Austin: [megan.derm@austinyymca.org](mailto:megan.derm@austinyymca.org)  
Houston: [Alexander.McAdams@ymcahouston.org](mailto:Alexander.McAdams@ymcahouston.org)  
Dallas: [jbruda@ymcadallas.org](mailto:jbruda@ymcadallas.org)  
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