



HEARING COMMITTEE MOTION / SECONDS CHARTS

Motion	Citation	Required Votes	Seconds Required	Debatable Motion
Expulsion of a member of the body		2/3 membership	One	Yes
Suspend floor privileges of a member		2/3 present	One	Yes
Suspend the normal order of business	Const Art 3, Sec 5(c)	4/5 membership	One	Yes
Suspension of a Joint Rule		4/5 present	One	Yes
Suspension of a House or Senate Rule		2/3 present	One	Yes
Favorable Recommendation for House or Senate Action		Majority present	One	No
Unfavorable Recommendation for House or Senate Action		Majority present	One	No
Adoption of an Amendment		Majority present	One	No
Adopt Motion for Previous Question		Majority present	4 committee members	Yes
Motion to Lay on the Table		Majority present	One	No
Motion to Lay on the Table Subject to Call		Majority present	One	No

PROCEDURE FOR HEARING COMMITTEE DEBATE – QUICK FORM

- 1) BILL OR RESOLUTION LAID OUT 15 secs
- 2) AUTHORS OPENING REMARKS (3 minutes) 3.0 mins
- 3) AUTHORS QUESTION AND ANSWER PERIOD (1 minute for question and answer "conversation" per person) 7 min
- 4) PROPONENT / OPPONENT DEBATE PERIOD (One question per member allowed during PRO/CON debate and only 3 Proponents and 3 Opponents these will be shuffled)
 - a) Call each Proponent witness in order (90 seconds each) 4.5 min
 - b) Call each Opponent witness in order (90 seconds each) 4.5 min
- 5) AMENDMENT PERIOD (repeat the following for each amendment and only 2 Amendments per bill, these will be shuffled) 9.0 min
 - a) Clerk reads amendment
 - b) Amendment author (60 seconds)
 - c) Bill Author(s) (60 seconds)
 - d) Optional Opponent if Bill Author is FOR Amendment (60 seconds)
 - e) Amendment author closes debate (60 seconds)
 - f) Calls for a vote on the amendment
- 6) AUTHORS SUMMATION PERIOD (90 seconds) 1.5 mins
- 7) MOTION - Call for motion for favorable recommendation for House or Senate action 15 secs
- 8) VOTE - Call for vote on the motion 10 secs

** Please reference Bill Timing Sheets for detailed timing



HEARING COMMITTEE Bill Timing Sheet with Amendments		
	ACTION	OVERALL TIME
1	BILL OR RESOLUTION LAID OUT	15 secs
2	AUTHORS OPENING REMARKS (3 minutes)	3 mins
3	AUTHORS QUESTION AND ANSWER PERIOD (1 minute total for question and answer "conversation" per person)	7 min
0	PRO/CON debate (3 pro/3 con)	
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
5	AMENDMENT PERIOD (2 total amendments is maximum)	
	Clerk reads 1st amendment	15 secs
	b) Amendment author (60 seconds)	60 secs
	c) Bill Author(s) (60 seconds)	60 secs
	d) Optional Opponent if Bill Author is FOR Amendment (90 seconds)	60 secs
	e) Amendment author closes debate (1 minute)	1 mis
	f) Calls for a vote on the amendment	15 secs
	Clerk reads 2nd amendment	
	b) Amendment author (60 seconds)	60 secs
	c) Bill Author(s) (60 seconds)	60 secs
	d) Optional Opponent if Bill Author is FOR Amendment (90 seconds)	60 secs
	e) Amendment author closes debate (1 minute)	1 mis
	f) Calls for a vote on the amendment	15 secs
6	AUTHORS SUMMATION PERIOD (90 seconds)	90 secs
7	MOTION - Call for motion for favorable recommendation for House or Senate action	15 secs
8	VOTE - Call for vote on the motion	10 secs



HEARING COMMITTEE Bill Timing Sheet with ONE Amendment		
	ACTION	OVERALL TIME
1	BILL OR RESOLUTION LAID OUT	15 secs
2	AUTHORS OPENING REMARKS (3 minutes)	3 mins
3	AUTHORS QUESTION AND ANSWER PERIOD (1 minute total for question and answer "conversation" per person)	7 min
4	PRO/CON debate (3 pro/3 con)	
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
5	AMENDMENT PERIOD (2 total amendments is maximum)	
	Clerk reads 1st amendment	15 secs
	b) Amendment author (60 seconds)	60 secs
	c) Bill Author(s) (60 seconds)	60 secs
	d) Optional Opponent if Bill Author is FOR Amendment (60 seconds)	60 secs
	e) Amendment author closes debate (1 minute)	1 min
	f) Calls for a vote on the amendment	15 secs
6	AUTHORS SUMMATION PERIOD (90 seconds)	90 secs
7	MOTION - Call for motion for favorable recommendation for House or Senate action	15 secs
8	VOTE - Call for vote on the motion	10 secs



HEARING COMMITTEE Bill Timing Sheet NO Amendments		
	ACTION	OVERALL TIME
1	BILL OR RESOLUTION LAID OUT	15 secs
2	AUTHORS OPENING REMARKS (3 minutes)	3 mins
3	AUTHORS QUESTION AND ANSWER PERIOD (1 minute total for question and answer "conversation" per person)	7 min
4	PRO/CON debate (3 pro/3 con)	
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
	Pro	90 secs
	Con	90 secs
5	AUTHORS SUMMATION PERIOD (90 seconds)	90 secs
	MOTION - Call for motion for favorable recommendation for House or Senate action	15 secs
	VOTE - Call for vote on the motion	10 secs